

Minutes

Los Carneros Water District

Regular Meeting, December 9, 2025 - 6:00 PM

NSD Conference Room 1515 Soscol Ferry Road, Napa, CA 94558

1. Roll Call: Esser, Jones, Lincoln

2. Public Comment.
None

3. Approve minutes for the June 10, 2025 meeting.
Motion to approve was raised by Jones, seconded by Esser and passed 3-0.

4. Election of officers for year 2026
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Designate a Director as the District's Financial Officer

Director Jones moved to keep the current slate of officers with Jim Lincoln as President, Devon Jones as Vice President, Sheila Esser as Secretary and Matt Wilkinson as Designate District's Financial Officer. Esser seconded the motion and passed 3-0.

5. Receive and file financial statement for fiscal year ended June 30, 2025

Napa County Auditor Controller Tracy Schulze presented the financial statement for fiscal year ended June 30, 2025. She explained that the District consists of two funds, Operations and Debt Service. The Operations fund includes accounting, legal, engineering, and insurance for assessment administration, offset by an allocation of assessment revenues and interest. The Debt Service fund is the annual principal and interest payment on the State Water Resources Control Revolving Loan and offset by annual assessment revenues. Ms. Schulze stated that the District ended the year with a surplus in both funds. The financial statements were received and filed.

6. Discussion and possible action regarding Claims List 120925.

Napa County Auditor Controller Tracy Schulze presented the Claims List and stated that all items were in the adopted budget. There were no questions. Director's Lincoln and Jones signed the Claims listing.

7. Receive and file financial statement for period ended October 31, 2025

Napa County Auditor Controller Tracy Schulze presented the financial statement for the period ended October 31, 2025. She explained that the Debt Service fund is required to have a reserve of 150% of the single highest year of expected payments which will be used to pay the balance at the end of the loan. She also noted that the fund balance of the Operations fund can be used toward the final loan payment. The principal remaining due as of 10-31-25 is \$1,194,260. The state loan

should be paid off in 2027. The financial statements were received and filed.

8. Report on the recycled water operations update by Andrew Damron, NSD

Andrew Damron reported that one parcel connected in 2025, there are now 75 out of 107 parcels connected which represents 70%. In terms of acres there are 2,981 out of 4,128 acres connected, which represents 72%. He also presented recycled water quality data.

9. Future Agenda Items

There were no future agenda items noted.

10. Comments from Board Members regarding; meetings attended, discussions with Staff Elected Officials of other Agencies, or Members of the Public; and review of any correspondence received, and actions taken.

Director Esser had a member ask if the Napa County Groundwater Sustainability Agency Rate and Fee Study of December 2025 would apply to connected members of LCWD? Andrew Damron said that Carneros area is not in the subbasin therefore the new fees to do not apply.

11. Adjourn to the Regular Meeting of February 10, 2026.

Director Lincoln adjourns the regular meeting of December 9, 2025.

Sheila Esser _____

Sheila Esser, Secretary

Dated: 12-12-2025