

# Los Carneros Water District

## AGENDA

Regular Meeting, February 11, 2020, 6:00 PM  
NSD Office 1515 Soscol Ferry Road, Napa, California, 94559

1. Roll Call
2. Public Comment. This is the time for the public to address the Board. No action can be taken by the Board; the Board can direct that an item be placed on a future agenda for discussion and possible action. There is a 5-minute per person limitation.
3. Approve Minutes of the Regular Meeting of December 10, 2019.
4. Report and requested action to approve the mid-year financial report of the District, presented by Tracy Schulze, Auditor-Controller.
5. Report on District bills processed since prior meeting. Informational item only as all expenditures were previously approved through the budget adoption process.
6. Report and possible action on LAFCO's Water and Wastewater Municipal Service Review by District Subcommittee.
7. Report on the Recycled Water Supply and Operations by NSD Staff. (email)
8. Legislative Update by Outreach Committee Chair Lincoln regarding matters of interest if any.
9. Comments from Board Members regarding District related items; meetings attended; discussion with Staff and Elected Officials of other Agencies, Members of the Public; or points raised at other meetings; and review of any correspondence received and actions taken.
10. Future Agenda Items:
11. Adjourn to the Regular Meeting of May 11, 2020.

Any person requiring a disability related modification or accommodation in order to fully participate in this meeting

must contact Robert Jones at 707-696-5475 at least 24 hours prior to the start of the meeting, to request such modification or accommodation.

Posted:



Laura Deyermond, President

Posted at:

- County Clerk's Office
- Napa Sanitation District
- Napa City-County Library
- Website: [carneroswater.org](http://carneroswater.org)

Dated: February 7, 2020

**Los Carneros Water District**  
**2019-20 Financials Through December 31, 2019**

	Budget	Operations	Debt Service <sup>(3)</sup>	Total
<b>Revenues</b>				
45100 Interest	\$ 16,000	\$ 606	\$ 6,959	\$ 7,565
44400 Penalties and Interest on Assessments	2,000	-	57	57
46700 Assessment Revenues	435,400	20,000	222,867	242,867
<b>Total Revenues</b>	<b>453,400</b>	<b>20,606</b>	<b>229,883</b>	<b>250,489</b>
<b>Expenses</b>				
52105 Election Services	-	-	-	-
52115 Property Tax Admin Fees	100	51	-	51
52125 Audit & Accounting Services	11,000	6,178	-	6,178
52140 Legal Services	3,000	1,838	-	1,838
52145 Engineer Services (NBS)	4,800	2,458	-	2,458
52605 Rent Expense - Building	200	-	-	-
52700 Insurance	500	500	-	500
53100 Office Supplies (Website)	400	-	-	-
53650 Community Outreach Supplies	1,000	-	-	-
54105 Principal on Debt <sup>(4)</sup>	504,000	-	415,306	415,306
54315 Interest on Debt	46,200	-	39,914	39,914
<b>Total Expenses</b>	<b>\$ 571,200</b>	<b>\$ 11,025</b>	<b>\$ 455,220</b>	<b>\$ 466,245</b>
<b>Surplus (Deficit)</b>	<b>(117,800)</b>	<b>\$ 9,581</b>	<b>\$ (225,337)</b>	<b>\$ (215,756)</b>
<b>Fund Balance</b>				
As of 6/30/2019 <sup>(2)</sup>	\$ 515,379	\$ 55,708	\$ 459,671	\$ 515,379
Add: Surplus from current Fiscal Year	(117,800)	9,581	(225,337)	(215,756)
<b>Fund Balance Available 12/31/2019</b>	<b>\$ 397,579</b>	<b>\$ 65,289</b>	<b>\$ 234,334</b>	<b>\$ 299,623</b>
Less: Delinquent Assessments <sup>(1)</sup>		(826)	-	(826)
<b>Total Cash Available</b>		<b>\$ 64,463</b>	<b>\$ 234,334</b>	<b>\$ 298,797</b>
		<b>Current Reserve for Loan as required</b>		<b>335,220</b>
		<b>Total District Cash</b>		<b>\$ 634,017</b>

Notes: 1 Assessments do not include delinquent assessments (see reconciliation to cash balance).  
2 Fund Balance as of 6/30/2019 includes unspent assessment revenue from prior years.  
3 Debt Service is the fund that collects assessments and will pay back the State Loan  
This fund is required to have a reserve of 150% of the single highest year of expected payments, which will be used to pay the balance at the end

4 Principle Payment Required	\$ 295,306
Additional Principle Payment from surplus	120,000
	<u>\$ 415,306</u>
 Loan Balance (does not include interest)	 \$ 3,576,041

# Los Carneros Water District

## Claims List 110220

February 11, 2020  
Napa Sanitation Meeting Room  
Napa, California 94559

The list of claims submitted at the time of publication of the Meeting Agenda includes the following:

**Posted in 2<sup>nd</sup> Qtr, Operating Budget (7700-7700000), in accordance with adopted budget:**

<b>Vendor</b>	<b>Invoice</b>	<b>Service Provided</b>	<b>Amount</b>	<b>Account Description/Coding</b>
Napa County Auditor-Controller	040819	Accounting Services – 2nd Qtr	\$ 758.00	52125 - Audit & Acctg Services
Napa County Auditor-Controller		Property Tax Assessment Fees	\$ 50.50	52115 - Property Tax Assess
Napa County Counsel	050318	Legal Services – 2nd Qtr	\$ 1,662.50	52140 - Legal Services

**Posted in 3<sup>rd</sup> Qtr, Operating Budget (7700-7700000), in accordance with adopted budget:**

NBS	219000323	Assessment Svcs – 3 <sup>rd</sup> Qtr	\$ 1,253.27	52145 - Engineer Services
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Acknowledged and approved (date): \_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_



# NAPA SANITATION DISTRICT MEMORANDUM

**DATE:** February 5, 2020  
**TO:** LCWD Board of Directors  
**FROM:** Robin Gamble Holley, NapaSan  
**SUBJECT:** January 2020 Recycled Water Update

**Purpose**

Update the LCWD Board on the status of the recycled water connections, usage, and recycled water quality data.

**On-Stream Storage of Recycled Water**

The Regional Water Board adopted the Vineyard Permit<sup>1</sup> in July 2017. The Vineyard Permit includes a provision that would allow the storage of recycled water in on-stream reservoirs if conditions are met by the vineyard operator.

**Backflow Requirements**

The backflow requirements have been updated. Please contact NapaSan for more information if you are required to install a backflow valve

**Miscellaneous**

The fee for recycled water cross-connect test is \$250. This fee is due at the time of permit issuance. Any users that were issued a permit previously who have not connected will be required to pay the fee prior to obtaining a cross-connect inspection.

**Statistics**

<u>Description</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Requested Allocation (annual survey) (AF)	476	179	242	100	47.6****
Summer Water Use (AF) (May – Oct)	110	194	239	210	N/A
Calendar Year Actual Water Use (AF)	122	197	319	274	9.5*
Connected Users (out of 107)				50	50
Connected Acres (out of 4,128)				1726	1726
Connected Irrigable Acres (out of 3,140 Acres)				1,392***	1,392***
Peak Hour Flow (GPM)			2,400**	2,425**	N/A
Peak Day Flow (GPM)			1,950**	2,200**	N/A

\* As of January 31, 2020

\*\* Approximately 3,500 GPM design capacity

\*\*\* From Table 7.2 of 'Analysis of new Alternatives for the LCWD Recycled Water Distribution System' – Carollo Engineers, November 2, 2012

\*\*\*\* As of February 4, 2020, 12 responders out of 34 requests

**Water Quality Data**

Average <u>January</u> Chloride Reading (mg/L)	150.0
The last (and only) Chloride sample was taken on 1/10/20 – Chloride Reading (mg/L)	150.0

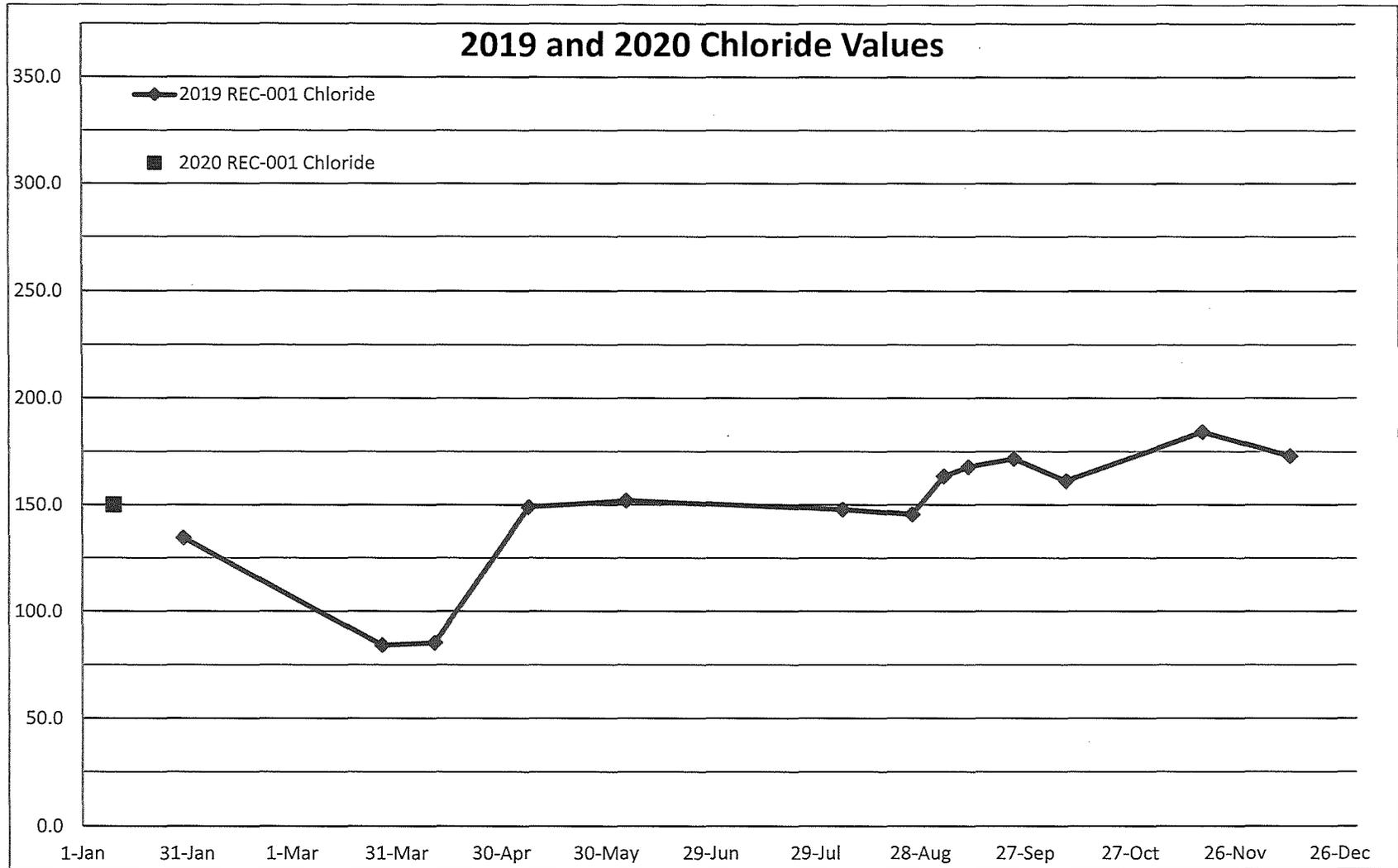
**NapaSan Contacts**

For questions related to permitting including plan review, inspection, pressure and flow	Robin Gamble Holley	707-258-6031	rgamble@napasan.com
For questions on recycled water regulations, scheduling a cross-connect tests and AquaHawk Alerting System sign-up.	David Martin	707-312-1688	dmartin@napasan.com
For a construction related question or to schedule an inspection	Josh DeGarmo Fred McWilliams	707-312-1613 707-312-1761	jdegarmo@napasan.com fmcwilliams@napasan.com
For questions related to recycled water quality	Andrew Damron	707-258-6007	adamron@napasan.com

<sup>1</sup> - The San Francisco Bay Regional Water Quality Control Board (Regional Water Board) adopted Order No. R2-2017-0033 – General Waste Discharge Requirements for Vineyard Properties in the Napa River and Sonoma Creek Watersheds (Vineyard Permit) on July 12, 2017.

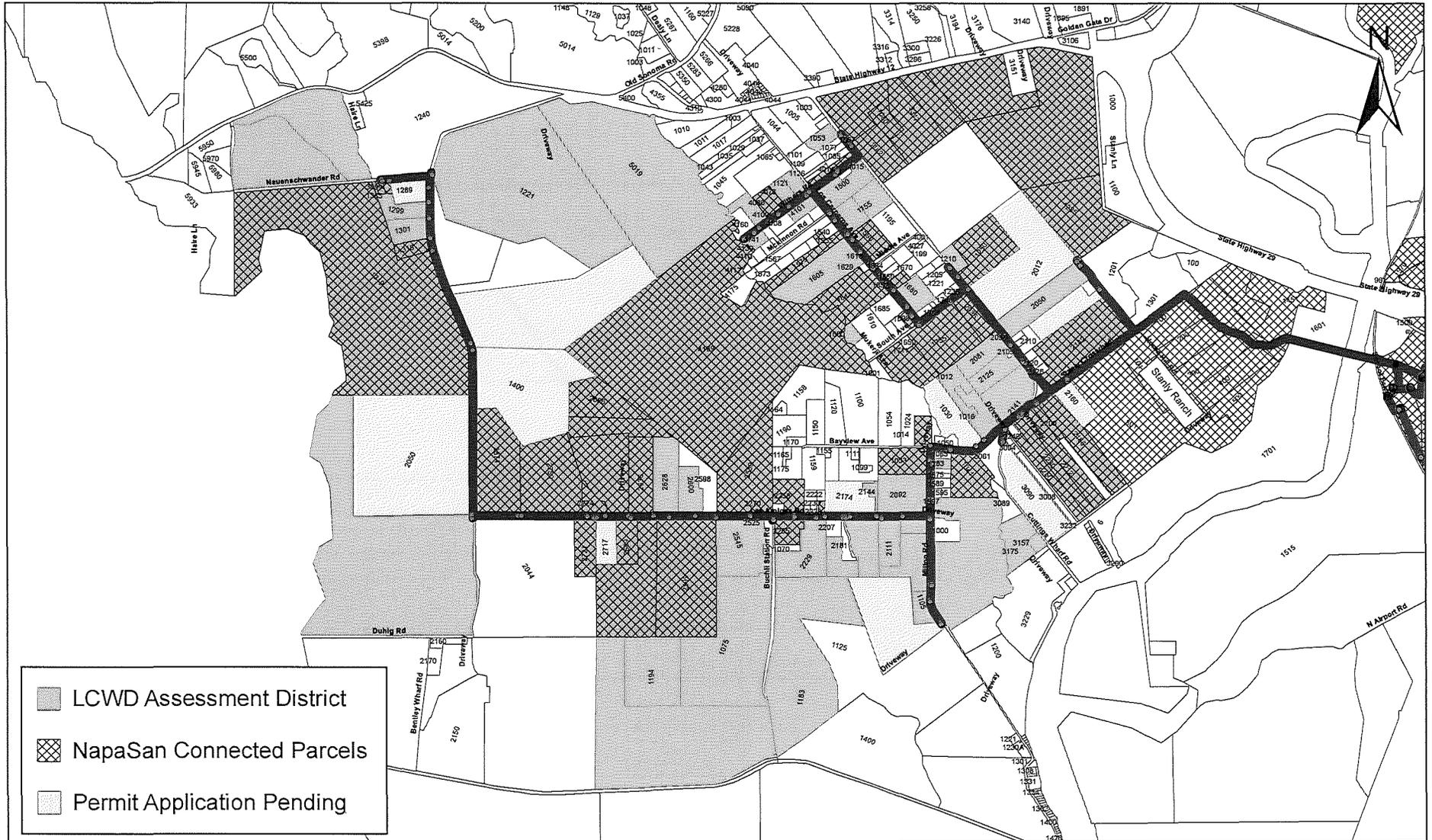
# Chloride Chart

Go to [www.napasan.com](http://www.napasan.com) for updates.



Please note- Some chloride values posted after September 24, 2018 are calculated using conductivity measurements.

# LCWD Connected Parcels as of December 2, 2019



RG 2019-12-02  
No change from previous