

Minutes
Los Carneros Water District
Regular Meeting, May 9, 2023 - 6:00 PM
Napa Sanitation Conference Room 1515 Soscol Ferry Rd. Napa, California, 94558

1. Roll Call: Walker, Lincoln, Drayton, Wilkinson, and Jones. All Directors present at 6:00pm except Drayton.
2. Public Comment. None:
3. Minutes of the Meetings from 2023 postponed to the next meeting.
4. Discussion of Board vacancies by Board Members Deyermond and Yates. Board discussed reducing the number of Board members from 5 to 7 members. Board members discussed where we are with water metering, payment of ponds and staggered terms. It was felt we should reduce to 5 Board members. Motion made by Wilkinson and seconded by Jones to request Legal Counsel Appalls to prepare a resolution to reduce Board from 7 members to 5 and present at the meeting in June. Board approved 4-0-0.
5. LCWD Claims list was presented by Auditor-Controller Tracy Schultze and reviewed by the Board. Since no changes to the Budget, Wilkinson moved and seconded by Jones to approve claims list. Board approved 4-0-0.
6. LCWD Financials through March 31, 2023 were presented by Tracy Schultze. Board asked when will the last assessment payment of bonds occur, and when will the bonds be paid off. Schultze will bring back that information next month.
7. Review and Discussion of the proposed Fiscal Year 2023-24 Budget. Tracy Schultze provided an overview of the budget including its two divisions 1) Operations – General district operations includes accounting, legal and engineering costs for the assessment administration, offset by \$20,000 annual allocation in assessment revenues. Expenses included the elections services if needed, and the 2023-24 audit contract. 2) Debt Service – is the annual debt principal and interest payment on the State Water Resources Control Board Revolving Loan, originally secured for the construction of the Recycled Pipeline. We are making both interest and principal payments with the bond debt paid off in 2027 or 2028.

The Public Hearing was opened at 6:10 there were no public comments. the Board discussed keeping Public Hearing open until next meeting. The Board discussed tentatively approving the budget so Schultz can pay bills in July in case we do not meet in June. There were no Board changes to the draft Budget. Wilkinson moved and Jones seconded to leave the public hearing open until the next meeting. Board approved the motion 4-0-0.
8. Report on the Recycled Waterline Project and Operations by Andrew Damron, NSD. Mr. Damron reported that pressure reading meters are being installed in various location to help calibrate model on water pressure through the system at any given time. This will provide information on peak flow data to assist the Water Manager in determining when water can be taken by users. Through April of 2023 only 4 acre feet of water was taken.
9. Future meeting items included budget approval, external auditors contract, resolution to reduce number of Board members, and discussion on the future number of board meetings needed.
10. Disclosure of meetings- there were none.

The Meeting was adjourned at 6:30p.m. to the Regular Meeting of June at the Napa San Office.

Cassandra Walker, Secretary _____

Dated _____