

# Los Carneros Water District

## Claims List 051220

May 12, 2020  
Napa Sanitation Meeting Room  
Napa, California 94559

The list of claims submitted at the time of publication of the Meeting Agenda includes the following:

**Posted in 3<sup>rd</sup> Qtr, Operating Budget (7700-7700000), in accordance with adopted budget:**

Vendor	Invoice	Service Provided	Amount	Account Description/Coding
Napa County Auditor-Controller	040620	Accounting Services – 3rd Qtr	\$ 891.00	52125 - Audit & Acctg Services
Napa County Counsel	041420	Legal Services – 3rd Qtr	\$ 962.50	52140 - Legal Services

**Posted in 4<sup>th</sup> Qtr, Operating Budget (7700-7700000), in accordance with adopted budget:**

NBS	32000220	Assessment Svcs – 4th Qtr	\$ 1,253.27	52145 - Engineer Services
Don Simon – Website		Website Subscription – 2019-20	\$ 126.55	53100 - Office Supplies

\*Bills outstanding in 4<sup>th</sup> quarter:

Napa County Auditor-Controller, Accounting Services – 4<sup>th</sup> qtr  
Napa County Counsel, Legal Services – 4<sup>th</sup> qtr

Acknowledged and approved (date): \_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_

### NAPCO JOURNAL ENTRY FORM

Date: 04/07/20  
 Department: ACO  
 Prepared By: GPARRA  
 Phone: x4556

NAPCO Journal ID: 0000324144  
 Fiscal Year: 19-20  
 Source Code: CTF  
 Date Posted: \_\_\_\_\_

Accounting Date	Fund	Subdivision	Program	Account	PC Business Unit	Project	Activity	Category	Subcategory	Description	Reference	Debit Amount	Credit Amount
03/31/20	7700	7700000		52125						Acctng Svcs 01/01/20-03/31/20		891.00	
	7700	7700000		11100						Acctng Svcs 01/01/20-03/31/20			891.00
	1000	1100000		11100						LCWD 01/01/20 - 03/31/20		891.00	
	1000	1100000		46110	110	GL	ACCTG	O GA	LCWD	LCWD 01/01/20 - 03/31/20			891.00
												1,782.00	1,782.00

Purpose: FY 19/20 3rd QTR Billing for accounting services - ACO George x4556

APPROVALS & AUTHORIZATIONS:

Dept: \_\_\_\_\_  
 Date: \_\_\_\_\_

Auditor: JAV  
 Date: \_\_\_\_\_

**Checked By:**  
Jobina Toh  
4/13/2020  
 CEO: \_\_\_\_\_  
 Date: \_\_\_\_\_



A Tradition of Stewardship  
A Commitment to Service

**Auditor-Controller**

1195 Third Street · Room B10  
Napa, CA 94559  
[www.countyofnapa.org](http://www.countyofnapa.org)

Main: (707) 253-4551  
Fax: (707) 226-9065

**Tracy A. Schulze**  
Auditor-Controller


### INVOICE

Date: 4/6/2020

To: Los Carneros Water District  
Attn: Cassandra Walker

Billing for accounting services for period January 1 through March 31, 2020:

	<u>Hrs/Units</u>	<u>Rate</u>	<u>Amount</u>
Auditor-Controller (T. Schulze)	3.0	\$ 187.00	\$ 561.00
Accounting Manager (J. Toh)	0.5	156.00	78.00
Accountant-Auditor II (B. Sargent)	2.0	100.00	200.00
Accountant-Auditor I (G. Parra)	0.5	84.00	42.00
Voucher Processing	1.0	10.00	10.00
<b>Total Due:</b>			<b>\$ 891.00</b>

  
\_\_\_\_\_  
Tracy A. Schulze  
Auditor-Controller

# INVOICE

Invoice No: 063020

TO: Los Carneros Water District  
FROM: Don Simon  
Vendor #32803  
RE: Website Subscription Services  
DATE: April 29, 2020

Service Provided:

12 months website subscription services for July 2019 through April 2020 @  
\$19.95/month = \$199.50, less \$72.95 (2018 Credit).

Total Amount Due ..... \$126.55

Sincerely,

Don Simon



County of Napa  
Journal Entry Detail Report

Unit: **NAPCO**  
Journal Id: **0000324069**  
Date: **3/31/2020**  
Total Lines: 4  
Description: Los Carneros Water District 3Q Legal Services FY19-20; Erin x4520

Ledger Group: ACTUALS  
Source: CTF  
Reversal: N  
Reversal Date:  
**Total Debits: 1,925.00**

Enter By: ECOSSEN  
Posted Date:  
Budget Status: N  
Journal Status: T  
**Total Credits: 1,925.00**

Ln#	Fund	Sub-Div	Program	Account	PCBU	Project	Activity	ResCat	SubCat	Line Description	Line Ref	Debits	Credits
1	7700	7700000		52140						3Q Legal Svs	CO.CO.	962.50	0.00
2	7700	7700000		11100						3Q Legal Svs	CO.CO.	0.00	962.50
3	1000	1200000		11100						3Q Legal Svs	LCWD	962.50	0.00
4	1000	1200000		46125	120	GENERAL_1 20	GENERAL	NOFND	GENRL	3Q Legal Svs	LCWD	0.00	962.50

\*\* End of Report \*\*



32605 Temecula Parkway, Suite 100  
Temecula, CA 92592  
Toll free: 800.676.7516 (P) 951.296.1997

nbsgov.com

Ms. Tracy Schulze  
Auditor-Controller  
Los Carneros Water District  
Napa County Auditor-Controller  
1195 3rd Street, Suite B10  
Napa, CA 94558

March 20, 2020

Project No: LOSCARNEROS.1915

Invoice No: 32000220

1913/15 Act Assessment District Administration

Fees per agreement 2014-2-11 dated 2/11/14: \$5,013.00 per year (including compounded GPI) or \$1,253.27 per quarter  
**Quarterly administration fees April 1, 2020 through June 30, 2020**

Fee

1,253.27

**TOTAL THIS INVOICE**

**\$1,253.27**

REC'D NAPA CO. AOD  
MAR 23 '20 AM 11:53

**APPROVED FOR PAYMENT**

Date	Vendor #	Contract #	Authorized Signature	
3/23/20	30276	1700820-20		
Fund	Sub-Division	Account	Program	
7700	7700000	52145		
PCBU	Project	Activity	Res Cat	Res Sub-Cat
Description (30 characters)				
1700820-20 Q4 FY20				