

**Minutes**  
**Los Carneros Water District**  
**Regular Meeting, June 13, 2023 - 6:00 PM**  
**NSD Conference Room 1515 Soscol Ferry Road , Napa, California, 94559**

1. Roll Call: Walker, Lincoln, Drayton, Wilkinson, and Jones. All Directors present.
2. Public Comment. None
3. Minutes of the Meetings from October, December 2022 and February, May, and June 2023 will be presented to the Board at the next meeting December 12, 2023.
4. Discussion and possible action on Resolution 2023-06-13-1 to reduce the total number of Directors from Board five (5) to Seven (7) members. Board members discussed Discussion regarding if there is still adequate representation and the Board felt there was adequate representation. Motion made by Wilkinson and seconded Jones to reduce Board members from seven (7) members to five (5). The Board approval 5-0-0.
5. Approval of an audit contract with Charlie W. Pillon, CPA to conduct a two-year audit of the District's financial records for fiscal years 2021-22 and 2022-23 for an amount not to exceed \$4,500. Board member Wilkinson mentioned we have used Charlie in the past and he is knowledgeable about four finances. Motion to approved Pillon's audit contract made by Drayton and seconded by Jones. Board approved 5-0-0.
6. Public Hearing on the proposed Fiscal Year 2023-24 Budget. Board Member Wilkinson provided an overview of the budget including its two divisions 1) Operations – General district operations includes accounting, legal and engineering costs for the assessment administration, offset by \$20,000 annual allocation in assessment revenues. Expenses included the elections services if needed, and the 2023-24 audit contract. 2) Debt Service – is the annual debt principal and interest payment on the State Water Resources Control Board Revolving Loan, originally secured for the construction of the Recycled Pipeline. The Public Hearing was still open from the last meeting. There were no changes from the May meeting. Drayton raised if the legal services funding was adequate. Call for public comment, there was none. The Public Hearing was closed at 6:10. The Board moved to approve the Budget Resolution and Close the Public Hearing. Motion made by Wilkinson and seconded by Drayton Board approved 5-0-0.
7. Report on the Recycled Waterline Project and Operations by Andrew Damron, NSD. Mr. Damron reported that pressure reading meters are being installed in various location to help calibrate model on water pressure through the system at any given time. Calendar Year water use through May was 23 AC compared to 824 AC last year. Much less water is being used. The chloride levels are much lower due to the weather. NSD will need to discharge to the Napa River earlier this year.
8. Discussion and action on Resolution 2023-06-12-3 to amend the Boards regular meeting calendar to reduce meetings from five (5) meetings per year to four (4) February, May, June and December. Apallas mentioned the Board can call a special meeting if needed. NSD reports and other information can be sent out to Board members and the District member if needed. No further discussion. Motion made by Wilkinson and seconded by Drayton to amend the LCWD Board meeting calendar and reduce meetings by one per year down to four. Board Approved: 5-0-0.
9. Future meeting items: Possible Audit report, and NSD LCWD recycle water report, water system update, and potable system reuse study. Board members discussed what properties will be connecting this year. Drayton asked if there were any ground water updates.
10. Disclosure of meetings- there were none.

The Meeting was adjourned at 6:35 to the Regular Meeting of December 12, 2023 at the Napa San Office.

Cassandra Walker, Secretary \_\_\_\_\_

Dated \_\_\_\_\_